CREATING GRID FOR CITY SAMPLER BLOCKS

Begin with a new page in Excel.

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Highlight the header row with the alphabet running across it. Put your cursor on the line between A and B and drag to the right. I randomly chose a width of 125 pixels.

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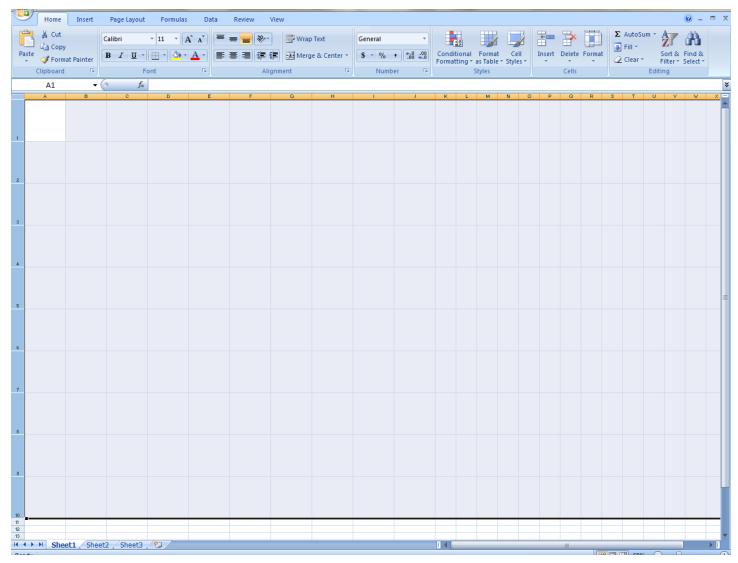
When you release your cursor, the columns will all be 125 pixels wide.

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Highlight the left-most column with the digits running down it. Put your cursor on the line between 1 and 2 and drag down, stopping when the height is 125 pixels.

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When you release your cursor, you will now have a square grid.



To insert a picture, select a square and click Picture in the tool bar. Then select Insert Picture from File and choose the picture you want in that square.

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With your cursor, grab the bottom-right corner of your picture, and drag to the upper-left corner of the square you have chosen. Stop and release with you've reached the edges of that square. Save your work.

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Now if you want to save your grid as a graphic:

Starting from the J-10 square, select your 100 block positions by dragging your cursor up to and including the A-1 square.

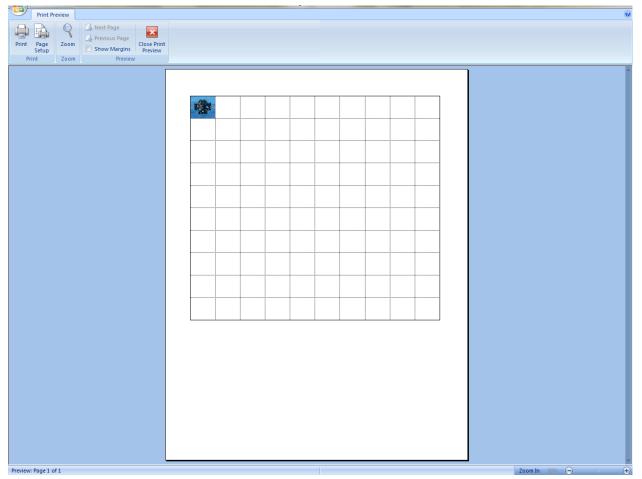
Leaving it highlighted, select Page Layout/Print Area/Set Print Area. This makes it so you are only printing your 10x10 grid.

In Page Setup, choose Page/Fit to 1 x 1.

Under Sheet, select gridlines.

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Select Print Preview to see your entire grid as it would look on a page.



From there, use your Snipping Tool (click Windows Start button), select just your grid, and save as a graphic.
